BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X227
FAX (978) 649-8893
roads@dunstable-ma.gov

MINUTES
01/14/2025

Chairman Michael Martin called the meeting to order 3:00
Members present Mat Morton, Pete Gove
Administrative Assistant Kristina Hooper
Absent Highway Superintendent David Tully
Town Hall – Grange Room

James Potter-from Defelice Corp., Project Manager for Groton Waterline introduced himself. He is here to answer questions and apply for a Street Opening Permit. Mike appreciated him reaching out as he knew this project was coming up but didn't realize the timeline was now. James said Groton has already started and gave approximate areas for the timetable and where they are now. Pete asked when the project should start in Dunstable. James thinks end of May early June. That will work as our permits are closed until April and will give the Board time to figure out fees and Bonds. James let the Board know the Project is Bonded and asked if Dunstable Roads will need a special Bond? Mike will look into that. Pete and Mike would both like to see the project off to one side of the Road, not down the center. James isn't sure why they chose the area; it could be utilities, he will look into it and see if any changes could be made. There was discussion about paving shoulder to shoulder, where the project goes to and talked of shut off valves, size of the waterline, work hours and possible night paving. James confirmed paving shoulder to shoulder is the plan. Those paving details could be found on CD4 of the plans. Mike isn't ok with the topcoat on the plans. He wants a total of 5" topcoat on the trench areas. It was decided the Board would want to see the permit and have James look into moving the trench to one side of the road further to the edge and then regroup to figure out any further Bonds and fees, changes etc. James projected the end of the project to be December 2025. James left the meeting at 3:30.

Pete made minor changes to the Annual Report, adding with our limited budget for paving. With those changes, Pete made a motion to approve the Annual Report. Mat seconded-Motion passed unanimously.

We received a request from National Grid to abandon a gas line on Pleasant Street, the Board didn't have all the answers they requested, and the permit was denied. Pete made a motion to deny National Grids Street Opening Permit until more information becomes available. Mat seconded- Motion passed unanimously.

APPROVED

Approved on 03/05/2025

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Mat made a motion to accept meeting minutes of 10/28/2024. Pete seconded-motion passed unanimously.

Mat made a motion to close the meeting at 3:55pm. Motion passed unanimously.

Respectfully submitted,
Kristina Hooper
Dunstable Highway
Administrative Assistant

APPROVED

Approved on 03/05/2025